

Looking for an exciting planning internship for the spring semester? The Town of Acton is seeking a planning intern to assist the Planning Department with a town center planning project which involves proposed zoning changes, design guidelines and infrastructure improvements and to provide day to day planning assistance. Minimum requirement: B.S. or B.A. in Municipal or Urban Planning or closely related field and enrollment in a graduate planning program.

Prerequisites: familiarity with Microsoft Office software, GIS, and any other related tools. The ideal candidate should also have strong technical skills and be able to read plans and have basic knowledge of Massachusetts land use zoning. The internship is unpaid at this current time. The Planning Department is open Monday-Friday from 8AM-5PM, schedules can be flexible.

Please send a cover letter and resume to [planning@acton-ma.gov](mailto:planning@acton-ma.gov), preferred by January 4, 2016 - 472 Main Street, Acton MA 01720 Acton is an EOE.

Please also fill out the following application below in the submission process.

<http://ma-acton.civicplus.com/DocumentCenter/Home/View/394>